

FUMC GROVE

LAY LEADERSHIP - 2018

Church Council 05-14-18

Our Purpose: **“Building Christian community where the love of God is freely shared, the gospel of Jesus Christ is clearly encountered, and the Holy Spirit transforms life.”**

The Church Council will act as the program and administrative agency of the Church Conference throughout the year (per Book of Discipline). The Council will meet quarterly to plan ministry and approve funding and policy. Membership on the Council is listed separately on p. 3.

A. PROGRAM MINISTRIES (#1-5)

We will fulfill our purpose through the **“Five Purpose Areas”** of ministry: The individuals of the "Ministry Teams" (below) are not listed, as the team membership will vary throughout the year at the discretion of the leaders, as needs arise, and as persons become available. All Ministry teams are not included on this listing. Only those who are either required to be elected, or are also by virtue of office included on the Church Council. Several Ministry Teams (like Hospitality, Child SHARE, Backpack) are sub-groups of one of the primary Ministry Teams.

Purpose Area #1: Out-Reach (to community & world)

Evangelism Dion Mote, *Leader*
 Staff: Thomas Corrigan, Randall R. Hamill

Missions Team (includes Child SHARE Ministry Team and Backpack Ministry) Ken/Nancy Flowers, *Leaders*
 Staff: Randy Mathews, Randall R. Hamill

Purpose Area #2: Worship

Worship Team (includes Hospitality Team) Vickie Wright/Marge Murphy, *Co-Leaders*
 Staff: Randall R. Hamill, Thomas Corrigan, Nancy Lungren, Zeke Daniels Terrie Wimer

Purpose Area #3: Discipleship (growing our faith)

Children’s Ministry Team Casey Brice, *Leader*
 Staff: Mekala Smith

Youth Ministry Team Audrey Cloud, *Leader*
 Staff: Randy Mathews, Zeke Daniels

Adult Ministry Amy Bidnick, *Leader*
 Thomas Corrigan, Randall R. Hamill

Purpose Area #4: Nurturing Ministries (care within the congregation)

Lay Care Ministry Team (trained Lay Care Ministers); coord. By Dr. Richard Dayringer; no elected leaders

Purpose Area #5: Lay Ministry (lay leadership)

Lay Leader Jordan Wilhelm
 -and coord. Lay Servants Team (former Lay Speakers)

Lay Member to Annual Conference Terry & Debbi Ary
 -Alternate

Committee on Lay Leadership (provides nominations for election by Charge Conference)
 -may also be nominated from floor of the Charge Conference; must include one young adult

Class of 2018
 Susan Woods
 Chris Williams
 Joe Wilhelm, III

Class of 2019
 Bill Porter
 Sally Herrington
 Glenda Hinman

Class of 2020
 Cathy Tuomala
 Sharon O’Neal
 Jackie Matthews

*exofficio member: Jordan Wilhelm,
 Lay Leader*

B. ADMINISTRATION

"Administrative Committees" are limited to the names listed. Those listed in classes (by year) are nominated and elected per the following:

1. Places of service are matched with persons' gifts and passion for ministry.
2. Retiring classes will rotate off the committee for at least one year.
3. Paid staff will not hold administrative office with vote.
4. Only one family member per committee.
5. Relatives of paid staff will not serve on SPR committee.
6. Three consecutive years is sufficient length for most administrative offices.

Ministry purposes are facilitated through the following **Administrative areas**:

Nursery Committee Ashley Trout/Sara Green, co-Chairs
 Staff: Mekala Smith, Evelyn Porter
 (no set number of members; consists primarily of moms of nursery age children)

Heritage Council (no elected leader)
 Rep from Finance, Heritage Director, Heritage Administrator, Dir. Children, Senior Pastor

(The admin. committees below are elected in classes, with the listed year representing the last year of their respective terms.)

Staff-Parish Relations Committee (SPRC)

2018	2019	2020
Dr. Matt Mote Ken Zwiengel Brian Robinson, <i>interim Chair</i>	Barbara Ollhoff Linda Huckaby Mickey Landers	Cathy Pennington Dave Adzigian Tina Hayden

exofficio members

Debbi Ary, *Lay Member to Annual Conf.* Jordan Wilhelm, *Lay Leader*
 Staff: Randall R. Hamill, *Pastor*

Board of Trustees (elects own Chair in January)

2018	2019	2020
Pat Sullivan Loren Wright Joe Hardridge, <i>Chair</i>	Bob Hinman Sam Huckaby Mike Hayden, <i>Vice Chair</i>	Michelle Smith, <i>Sec.</i> Ann Spragins Josh Wilhelm

Staff: Randall R. Hamill, *Pastor*; Randy Mathews, *Dir. of Operations*

Finance Committee

2018	2019	2020
Joy Hardridge, <i>Chair</i> Greg Brasel Ken Spragins	Jim Pennington, <i>Vice Chair</i> Jon Bidnick	Randy Barker Mike McGehee Robert Shupe

exofficio members

James Diver, *Council Chair* Jordan Wilhelm, *Lay Leader* Brian Robinson, *SPRC Chair* Mike Hayden, *Trustees Vice Chair*;
 Debbi Ary, *Lay Member to Ann. Conf.*; Leonard Francis, *Financial Advisor (approved annually by Finance Com.)*
 Staff: Randall R. Hamill, *Thomas Corrigan, Amanda Petty, Treas.*

Memorial-Endowment Committee

2018	2019	2020
Carol Robinson Candy Brasel	Bonnie Lane, <i>Chair</i> Harvey Wright	Carol Round Linda White

exofficio members:

_____, *Trustees rep.*
 Joy Hardridge, *Finance*
 Pastor Hamill

<u>Financial Sec./ Treasurer</u>	Amanda Petty
<u>Recording Sec. & Church Council Sec.</u>	Terrie Wimer
<u>Membership Sec.</u>	Donna Zwiegel
<u>Church Historian</u>	Theresa Dawn Anderson
<u>Scouting Representative</u>(Todd D is Scout Master)	Gary Adair
<u>Registered Service Agent</u>	James Diver
<u>United Methodist Women</u>	Linda Tayrien & Karon Wheat
<u>United Methodist Men</u>	(acting) Barry Denney
<u>Church Council Chair</u>	James Diver
-Vice Chair	_____

Church Council & Charge Conference Membership (by virtue of office)

James Diver, <i>Chair</i>	Audrey Cloud, <i>YMT</i>	Vickie Wright or Marge Murphy, <i>Worship Team</i>
_____, <i>Vice Chair</i>	Casey Brice, <i>CMT</i>	
Terrie Wimer, <i>Sec.</i>	Dion Mote, <i>Evangelism Tm.</i>	Staff:
Amanda Petty, <i>Treas./Fin. Sec.</i>	Amy Bidnick, <i>Adult Min. Tm.</i>	Randall Hamill, <i>Senior Pastor</i>
Joy Hardridge, <i>Finance</i>	Jordan Wilhelm, <i>Lay Leader</i>	Thomas Corrigan, <i>Assoc Pastor</i>
Mike Hayden, <i>Trustees Vice Chair</i>	Terry Ary, <i>Lay Member Conf.</i>	
Brian Robinson, <i>SPRC</i>	(<i>non-voting, as auditor</i>)	
Linda Tayrien or Karon Wheat, <i>UMW</i>	Barry Denney, <i>acting UMM pres.</i>	

C. MINISTRY STRUCTURE & FUNCTION

Ministry Staff: (Staff persons with direct ministry responsibility, Pastor leads)

Dr. Richard Dayringer, <i>Care Minister</i>	Nancy Lungren, <i>Traditional Music</i>	Randy Mathews, <i>Youth & Operations</i>
Eddisu Barker, <i>Heritage Admin.</i>	Zeke Daniels, <i>Contemp. Music</i>	Mariel McGehee, <i>Office Mgr.</i>
Terrie Wimer, <i>Worship Coordinator</i>	Amanda Petty, <i>Treasurer/Financial Sec.</i>	Casey Brice, <i>Heritage Director</i>
Mekala Smith, <i>Children & Communications</i>	Thomas Corrigan, <i>Assoc. Pastor</i>	Randall R. Hamill, <i>Senior Pastor</i>

Each ministry team or administrative committee has an assigned Ministry Staff person(s) for guidance and accountability. Ministry Staff all report directly to the Senior Pastor. Support staff report either to Senior Pastor or another Ministry Staff person.

How ministry functions (summary):

1- Senior Pastor is appointed by the Bishop of the Oklahoma Conference for “Word, Sacrament, and Order.” This includes responsibility for all teaching and preaching of the scriptures (Word), administering Holy Communion and Christian Baptism (Sacraments), and guiding the ministry and administrative life of the church (Order). The Pastor recommends new staff to the SPRC for approval, directs existing staff, and is the executive officer of the local church--reviewing all financial and membership records, and applies the *Book of Discipline* in the life of the church. Accountability: to Bishop James Nunn, Dist. Supt. Emery Mason, and the SPRC of Grove FUMC.

2- Associate Pastor is appointed by the Bishop of the Oklahoma Conference for “Word, Sacrament, and Order.” This includes responsibility for teaching and preaching of the scriptures (Word), administering Holy Communion

and Christian Baptism (Sacraments), and guiding the ministry and administrative life of the church (Order) under the direction of the Senior Pastor.

Accountability: to Bishop James Nunn, Dist. Supt. Emery Mason, the SPRC, and reports to Senior Pastor.

2- Charge (or Church) Conference is the ultimate governing authority in the local church, presided over by the District Supt. It sets the agenda for the church year by electing officers and leaders, approves compensation of appointed clergy, has sole authority in the purchase or sale of real property and for approval of building projects exceeding 10% of the local church evaluation, approves candidates for ordained ministry, approves candidates for Lay Servant ministry, approves the Long Range Plan for Ministry, and celebrates the accomplishments of the previous year. Currently, the Dist. Supt. directs that we are part of a Cluster of Churches in our geographic area, and that we hold Cluster Charge Conferences, where only officers of each church attend, affirming what their Church Councils have already discussed in detail and approved.

Accountability: to Dist. Supt., the Annual Conference.

3- Church Council acts as the agency of the Charge/Church Conference throughout the year, approves the annual budget, elects leaders to fill vacancies occurring between Charge Conferences, approves new ministry proposals, evaluates ongoing ministry, approves the Long Range Plan (LRP) for Ministry and administration, establishes annual priorities for ministry and administration (from the LRP), and is the final approver of all church policy—captured in the FUMC Book of Policy. With respect to the Cluster Charge Conference, the Church Council pre-approves the annual budget (including pastors' compensation), and all other documents included in the "Quick Minutes" made ready for the Cluster Charge Conference.

Accountability: to the Charge Conference, Senior Pastor.

4- Ministry Staff provide primary leadership for ministry areas and work with the Senior Pastor toward weekly management of ministry and envision long-term ministry planning in conjunction with ministry teams. With the Pastor, they make proposals for new ministry to the Church Council for approval and funding.

Accountability: to Senior Pastor, the SPRC

5- Financial Advisor(s) Unique to Grove FUMC, this highly trusted and crucial role is provided for in our Financial Policy and approved annually by the Finance Committee. This person has access to all financial records and advises the Treasurer/Financial Secretary in all matters, advises the Pastor for giving analysis, Conference reports, and other as requested, advises the Finance Committee on investments, policy, accounting practices, reports, and is available to assist lay leaders in financial matters.

Accountability: to Finance Committee, Senior Pastor

6- Financials All finances and financial policy are managed by the Finance Committee, who creates an annual budget, manages it throughout the year, and is responsible for its funding. The Finance Committee also nurtures personal financial stewardship among the congregation as a component of discipleship.

Accountability: Church Council

7- Property (Trustees) All property is held in Trust by the local church for the Oklahoma Annual Conference. The Board of Trustees manages the property on behalf of the entire church. Trustees develop and recommend property use and policy to the Church Council, provide all care of property (repair, maintenance, insurance), provide general liability and workers compensation coverage, and manage safety and security. Trustees also manage an annual budget and a contingency fund for major repairs. Trustees also have some bearing on Memorials and Endowment funds.

Accountability: Annual Conference, Charge Conference, Church Council

8- Staffing (Staff-Parish Relations Committee) The SPRC is responsible for maintaining the relationship between the pastor/staff and the congregation, and for providing the staffing needs of the entire ministry. The SPRC employs lay staff, sets compensation recommendations for all staff and appointed clergy, develops personnel policy, and provides accountability for all staff and appointed clergy. The SPRC functions only in an advisory capacity as to appointments or changes in appointment of clergy. They also help identify and initially approve candidates for ordained ministry, and are the primary interface between the Bishop/Cabinet and the local church.

Accountability: Bishop and Dist. Supt., Church Council (for budget and policy)